

MUNIBA KHAN

General Dentist

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PROFILE

Dedicated dental professional with a BDS degree and one year of house job experience, skilled in performing all basic dental procedures, including scaling, extractions, restorative procedures, and other clinical tasks. Eager to contribute my strong leadership, verbal and written communication and organizational skills in a dynamic working environment.

EDUCATION

FCPS Part 1

Cleared in first attempt

May 2025

Bachelor of Dental Surgery

Karachi Medical & Dental College

Dec 2023

WORK EXPERIENCE

Karachi Medical & Dental College

House Officer

Feb 2024 – Jan 2025

- Completed rotations in Endodontics, Prosthodontics, Orthodontics, Oral & Maxillofacial Surgery, Diagnosis, Periodontology, and Oral Surgery.
- Developed skills in history taking, patient assessment, counselling and performing oral hygiene procedures.
- Proficient in performing conservative and restorative procedures including fillings, root canal treatment and crown cutting.
- Designed and fabricated removable partial dentures and complete dentures.
- Managed orthodontic cases, placed separators, ligatures, and power chains, and assisted in bracketing procedures.
- Performed simple and surgical extractions, managed maxillofacial emergencies, suturing, and ward management.

Private Dental Clinic

Intern

Nov 2023 – Feb 2024

- Performed Oral hygiene procedures on patients.
- Assisted in dental procedures including root canal treatments, fillings and extractions.

VOLUNTEER WORK

HOPES

Volunteer

Jan 2019 – Dec 2020

- Dispensed medications to underprivileged patients at the HOPES Drug Bank, ensuring timely support for ongoing treatments.
- Participated in the Zakat campaign to collect donations for patient care, contributing to fundraising and awareness efforts.
- Volunteered at the Oral hygiene stall during the HOPES Health Expo, offering basic consultations and oral health guidance.
- Engaged directly with the community to promote access to affordable healthcare.
- Developed strong communication, organizational, and teamwork skills through diverse volunteer roles.

CERTIFICATION

- "The Implant Edge" workshop by Medecon – 2025
- Scientific sessions in Medecon international conference by KMU – 2025
- Seminar on Cracked tooth syndrome by GSK – 2024
- What's Next After BDS – 2023 (HOPES Skills Expo)
- PAO 9th International Orthodontic Conference – 2022 (CME Accredited)
- Participation in Clinical Stall, 5th HOPES Health Expo – 2019

SKILLS

Interpersonal Skills: Leadership, Team work, Collaboration, Effective and professional communication, Problem-solving, Critical Thinking, Analytical skills, Organized, Detail-oriented, Flexible and Adaptable.

Professional skills: Time Management, Communication, Patient counselling, Dental procedures, Restorative procedures, Scaling & Polishing, Root Canal Treatment, Crown cutting, Impression-taking and pouring, Ward management and Suturing.

Computer Skills: MS Word, MS Excel, MS Powerpoint.

Languages: English, Urdu, Pashto