



## Muhammad Saad

**Date of birth:** 30/12/1996

**Nationality:** Pakistani

**Gender:** Male

### CONTACT

 PIB Colony, Karachi  
745000 Karachi, Pakistan

 [saadmughal552233@gmail.com](mailto:saadmughal552233@gmail.com)

 (+92) 3163961057

### ABOUT ME

An empathic and responsible doctor with 12 months of experience in nurturing patient well-being. Dedicated to exemplary patient outcomes and following all necessary medical procedures. Strong focus on listening to and addressing patient concerns and answering all questions in terms patients can easily understand. Willingness to work with all medical team members and listen to their suggestions and input to improve results and maximize patient satisfaction. Prepared for an emergency and non-emergency medical situation, thanks to diversified expertise.

### WORK EXPERIENCE

**03/08/2022 – 12/07/2023** Karachi, Pakistan

#### House officer Sindh Social Security Hospital Site, Karachi

- Admitted patients and conducted initial assessments.
- Monitored and managed patient conditions, administering medications as required.
- Actively participated in daily ward rounds, presenting and updating on patient cases.
- Maintained accurate and up-to-date patient records, ensuring proper documentation.
- Collaborated with healthcare professionals and nursing staff to coordinate patient care.
- Assisted in various medical procedures, gaining hands-on experience under supervision.
- Communicated effectively with patients, families, and senior medical staff.
- Responded to medical emergencies within the hospital, participating in code blue situations.
- Adhered to hospital policies, ethical standards, and legal requirements in patient care.
- Actively pursued professional development through continued medical education and training.

**20/06/2023 – CURRENT** Karachi, Pakistan

#### CMO Emergency Jam-e-Kausar Hospital

- Provide strategic leadership for the emergency medical team.
- Ensure high-quality patient care and adherence to clinical protocols.
- Implement initiatives to enhance patient outcomes and satisfaction.
- Develop and implement comprehensive emergency response plans.
- Manage recruitment, training, and scheduling of medical personnel.
- Optimize the utilization of medical resources for efficient emergency services.
- Foster collaboration with other departments to ensure seamless patient care.
- Ensure strict adherence to emergency medical standards and regulatory requirements.
- Promote ongoing professional development and education for medical staff.
- Engage with the community and collaborate with local agencies for public health initiatives.
- Advocate for patient needs and address concerns to enhance

## EDUCATION AND TRAINING

2016 – 2022 Quetta, Pakistan

- **Bachelors - MBBS** Bolan Medical College, Quetta  
2013 – 2015 Hyderabad, Pakistan
- **Intermediate** Preston Boys & Girls College, Hyderabad  
2011 – 2013 Karachi
- **Matriculation** Govt. Boys School North Karachi, Karachi

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Urdu

**Other language(s):**

English

**Listening** C1

**Reading** C1

**Writing** C1

**Spoken production** C1

**Spoken interaction** C1

Sindhi

**Listening** C1

**Reading** C1

**Writing** C1

**Spoken production** C1

**Spoken interaction** C1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## ADDITIONAL INFORMATION

### Organisational skills

- **Inventory Management:** Efficiently manage medical supplies, ensuring adequate stock levels and preventing shortages.  
Keep track of equipment maintenance and calibration schedules.
- **Communication Skills:** Communication Skills:  
Organize and convey complex medical information to patients, ensuring they understand their conditions and treatment plans.
  - Effectively communicate with colleagues, staff, and administrators to coordinate care and share critical information.
- **Emergency Preparedness** Develop and implement emergency response plans, ensuring that the medical team is well-prepared for unforeseen situations.  
Organize and participate in emergency drills and simulations.
- **Time Management** Prioritize and manage time efficiently to handle patient appointments, rounds, paperwork, and administrative duties.  
Ensure timely completion of tasks and appointments to maintain an organized schedule.
- **Patient Records and Documentation:** Maintain accurate and up-to-date patient records, ensuring that all information is documented correctly.

### Hobbies and interests

- **Football**
  - **Cricket**
  - **Swimming**
  - **Volleyball**
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